**Guidelines for Preparation of Business Plan (Domestic Industrial Projects)**

The business plan must include information not limiting to the following:

1. **Project outline/proposed activity:**
2. **Establishment name:**
3. **Project Cost Fixed Capital Investment:**

**4. Location of business unit:**

Exact location:

Geog:

Dungkhag|:

Dzongkhag:

1. **Form of Business & Promoters detail**
2. Form of business ownership

Sole proprietorship/ Partnership/Company/Others (specify):

1. Background of the promoter(s)

Name:

Contact No.:

CID no.:

Email ID

1. **Machines/Equipment/Tools required, cost, quantity, source of purchase/import**
2. **Raw materials required cost, quantity, source of purchase/import**
3. **Final Products**
4. **Market**
5. **Manpower (during operation):**

National : Male

Female

1. **Description of production and process**
2. **Rational/benefits of investment**
3. **Environmental impact and mitigation plan**